

Student Code of Conduct

Insworld Institute expects students to follow all school rules at all times.

In addition, we expect all students to behave at all times with courtesy and respect to fellow students, school staff and all visitors to the school.

We expect students to obey all reasonable instructions given by a member of staff.

We expect students to behave in class and elsewhere on the school premises with consideration for the needs and requirements of others.

If a student's conduct is such that disciplinary action is required, the school will always involve the student's parent(s)/guardian(s) in the discipline process, and will choose a disciplinary sanction aimed at improving the student's behaviour and ensuring that the student understands why their conduct is unacceptable.

Insworld Institute uses the following disciplinary sanctions:-

1. Weekday/After School Detention and/or Warning Letter
2. Probation
3. Suspension from school:- Up to 3 weeks
4. Dismissal/Expulsion

Unacceptable conduct at Insworld Institute is divided into three categories, according to severity.

Category 1 Offenses include:-

- Littering
- Inappropriate Displays of Affection
- Uniform Code Violation
- Classroom Disturbance
- Tardiness
- Absence
- Reckless conduct risking injury to self or others
- Conduct likely to lead to a disturbance

The consequences for Category 1 offenses may include suspension from extra activities or detention in school after class.

There is no right of appeal against a sanction applied after a category 1 offence.

Category 2 Offenses include:-

- Use or possession of tobacco products and/or other Prohibited items
- Profanity/Vulgarity
- Repeated misbehaviour
- Repeated Absenteeism and/or Truancy
- Cheating/Plagiarism
- Graffiti
- Threatening and/or intimidatory behaviour
- Fighting
- Harassment

Consequences for Category 2 offenses may include suspension or detention in school after class.

There is no right of appeal against a sanction applied after a category 2 offence.

Category 3 Offenses include-

- Possession of illegal drugs
- Substance Abuse
- Bringing alcohol onto school premises
- Alcohol intoxication
- Progressive disregard for standards of conduct at school
- Theft
- Vandalism/intentional damage to property
- Extreme defiance of authority/ Insubordination
- Causing physical injury to another student or staff member
- Repeated and/or malicious disruption of school activities
- Persistent absence or truancy
- Malicious Harassment including bullying and cyber-bullying
- Use of sexist, racist, derogatory, socially insensitive or other language prejudicial and/or denigrating to minority groups
- Voicing of extremist political or ideological opinions advocating or supporting violence against individuals or groups
- Possession of or accessing obscene or pornographic literature or images

Consequences for Category 3 offenses may include suspension, probation or dismissal.

It is possible to appeal against a sanction applied after a category offence. Please see the appeals procedure (available from Student Services).

The full Code of Conduct is available from the school office or the school website.