



Insworld Institute is a secondary school in Singapore teaching local and international students a British curriculum, adapted to suit the needs of the international learner.

We work only with small class sizes (4-12 students), allowing us to focus the needs of each individual learner.

## English Teacher

### **Duties & Responsibilities**

#### **Primary Role**

- Teach Pearson Edexcel English Language syllabus at Junior Secondary level, IGCSE (O-level) International A-level
- Teach ESOL classes at CEFR levels A2 – B2 (including IELTS preparation)
- Teach Study Skills, Academic English and other enrichment classes at A2-B2 levels
- Compile schemes of work and lesson plans to meet programme specifications
- Set and mark formative and summative assessment tasks
- Maintain attendance and achievement records
- Provide regular reports on student progress and attend meetings to review performance
- Help maintain high standards of student conduct and discipline
- Establish positive working relationships with students to promote a focused and professional atmosphere within the school
- Take an active interest in the welfare of students, including acting as Personal Tutor to some students
- Actively participate in extra-curricular activities
- Uphold the values and ethos of the school through the example of personal and professional conduct

### **Qualifications and Experience**

- Recognised Bachelor's Degree or Master's Degree in English
- English Language Teaching qualification CELTA or equivalent) (desirable)
- 3 Years' teaching experience desirable)
- Experience with Pearson Edexcel History Examinations (desirable)

**Interested applicants kindly send your resume to [hrm@insworld.edu.sg](mailto:hrm@insworld.edu.sg).**

*(We thank you for your application and regret that only shortlisted candidates will be notified)*